CAHPI(AB) Standards of Practice Verification
Self-Evaluation Compliance Check List

Applicant's Name: _____ Company Name: _____

Inspection Address: _____ _____

By self-evaluating your reports prior to submitting them you will accomplish two things:

1. You will have the opportunity to ensure that your reports are in compliance and the opportunity to correct small items that might cause your verification to be unsuccessful with a resulting delay.
2. The verifier will be able to complete your verification more efficiently resulting in your verification being completed in less time.

Instructions

1. Complete one check list per report unless reports are similar.
2. Beside each individual item eg: Foundations, Floor Structure, Wall Structure etc. put the page number or section where that item is located.
3. For items such as Walkways, patios and driveways include page numbers for all three items.
4. If an item does not exist then put "n/a" beside it.
5. If no significant deficiencies exist put "n/a" beside it.

Observed or inspected systems and components shall be included when they are "**readily accessible**" and "**installed**"
To **"describe"** is to report in writing a system or component by its type, or other observed characteristics, to distinguish it from other components used.

REF. NO.			**REF. NO.**	Page #	N/A
2.2.B	Is the report written?	Yes No	- Eaves, soffits and fascias	____	❍
2.2.B	Are excluded items documented?	Yes No	- Vegetation, grading, surface draining,	____	❍
2.2.B	Are the reasons why the systems are near the end of service life noted?	Yes No	- Retaining walls that could adversely affect the building	____	❍
2.2.B	Are items which must be corrected reported?	Yes No	- Walkways, patios, and driveways	____	❍
			4.1.B EXTERIOR: Components Described		
		Page # N/A	- Exterior wall covering	____	❍
3.1.A	**STRUCTURE:** Components Inspected		- Significant deficiencies & why	____	❍
-	Foundations	____ ❍			
	Framing	____ ❍	**5.1.A ROOFING:** Components Inspected		
			- Roof covering	____	❍
3.1.B	**STRUCTURE:** Components Described		- Roof drainage systems	____	❍
-	Foundations	____ ❍	- Flashings	____	❍
-	Floor structure	____ ❍	- Skylights, chimneys and roof penetrations	____	❍
-	Wall structure	____ ❍			
-	Ceiling structure	____ ❍	**5.1.B ROOFING:** Components Described		
-	Roof structure	____ ❍	- Roof covering.	____	❍
-	Significant deficiencies & why	____ ❍	- Method used to inspect the roof	____	❍
			- Significant deficiencies & why	____	❍
3.1.C	**ACCESS METHOD:** DESCRIBED:				
-	Under floor crawl spaces	____ ❍	**6.1.A PLUMBING:** Components Inspected		
-	Attic	____ ❍	- Interior water supply, and distribution systems, including all fixtures and faucets	____	❍
			- Drain, waste and vent systems including all fixtures	____	❍
4.1.A	**EXTERIOR:** Components Inspected		- Water heating equipment	____	❍
-	Exterior wall covering, flashing and trim	____ ❍	- Vent systems, flues, and chimneys	____	❍
-	All exterior doors	____ ❍			
-	Attached decks, balconies, steps, porches, and their associated railings	____ ❍			

REF. NO.	Page #	N/A
- Fuel supply/storage and fuel distribution systems	____	❍
- Drainage sumps, sump pumps & related piping	____	❍
6.1.B PLUMBING: Components Described		
- Supply, drain, waste and vent piping materials	____	❍
- Water heating equipment and energy source	____	❍
- Location of the water main shut off	____	❍
- Location of the fuel main shut off (s)	____	❍
- Significant deficiencies & why	____	❍
7.1.A ELECTRICAL: Components Inspected		
- Service drop	____	❍
- Service entrance conductors, cables & raceways	____	❍
- Service equipment and main disconnects	____	❍
- Service grounding	____	❍
- Interior components of both service and sub panels	____	❍
- Conductors	____	❍
- Overcurrent protection devices	____	❍
- Lighting fixtures, switches and receptacles, Ground fault circuit interrupters	____	❍
7.1.B ELECTRICAL: Components Described		
- Amperage and voltage ratings of service	____	❍
- Location of main disconnect (s) and sub panels	____	❍
- Wiring methods (Loomex, BX, Knob & tube etc.)	____	❍
- Significant deficiencies & why	____	❍
7.1.C ELECTRICAL: Components Reported		
- Solid conductor aluminum branch wiring	____	❍
- The absence of smoke detectors	____	❍
8.1.A HEATING: Components Inspected		
- Installed heating equipment	____	❍
- Vent Systems, flues, and chimneys	____	❍
8.1.B HEATING: Components Described		
- Energy source	____	❍
- Distinguishing characteristics	____	❍
- Significant deficiencies & why	____	❍
9.1.A AIR CONDITIONING: Systems Inspected		
- Central Equipment	____	❍
- Through-wall cooling equipment	____	❍

REF. NO.	Page #	N/A
9.1.B AIR CONDITIONING: Systems Described		
- Energy source	____	❍
- Cooling method (distinguishing characteristics)	____	❍
- Significant deficiencies & why	____	❍
10.1.A INTERIOR: Components Inspected		
- Walls, ceilings and floors	____	❍
- Steps, stairways, balconies and railings	____	❍
- Countertops and a representative number of cabinets	____	❍
- A representative number of doors and windows	____	❍
- Garage passage doors and vehicle door safety mechanisms	____	❍
10.1.B INTERIOR: Components Described		
- Significant deficiencies & why	____	❍
11.1.A INSULATION & VENTILATION: Components Inspected		
- Insulation and vapor retarders in unfinished Spaces	____	❍
- Ventilation of attics & foundation areas	____	❍
- Mechanical ventilation systems	____	❍
11.1.B INSULATION & VENTILATION: Components Described		
- Insulation and vapor retarders in unfinished Spaces	____	❍
- The absence of insulation in unfinished spaces at conditioned surfaces	____	❍
- Significant deficiencies & why	____	❍
12.1.A FIREPLACES & SOLID FUEL BURNING APPLIANCES: Components Inspected		
- System components	____	❍
- Vent systems, flues and chimneys	____	❍
12.1.B FIREPLACES & SOLID FUEL BURNING APPLIANCES: Components Described		
- Fireplaces and solid fuel burning appliances	____	❍
- Chimneys	____	❍
- Significant deficiencies & why	____	❍

Verification Chairperson _____

Adopted by CAHPI(AB) March 10, 2007